

國立中央大學生命科學系博士生論文進度報告申請表
Application Form for a Dissertation Progress Report
Department of Life Sciences, NCU

申請日期 Date of Application : ____年 Year ____月 Month ____日 Day

壹、學生填寫部分 I. Student's information:

中文姓名 Chinese Name	英文姓名 English Name	學號 Student ID No.	電話 Phone
組別 Division	身分別 Student Status		<input type="checkbox"/> 一般生 Full-time Student <input type="checkbox"/> 在職生 In-service Student
<input type="checkbox"/> 第一次進度報告 first progress report	<input type="checkbox"/> 第二次進度報告 2nd progress report	<input type="checkbox"/> 第三次進度報告 3rd progress report	<input type="checkbox"/> 第四次進度報告 4th progress report
論文題目 Thesis Title			

★ 進度報告委員資料—進度考委員三至五人(須包含指導教授及共同指導教授)
Progress Report Committee Members: A total of three to five members (must include advisors and co-advisors).

姓名 Name	最高學歷(學校名稱及學位) Highest Education Level (the degree and the name of the university from which the degree was acquired)	服務單位 Department/Institute	職稱 Academic Rank	資格符合 Qualified	備註 Remark

說明 Instruction :

- 1 進度報告委員非擔任教授、副教授、中研院院士、中研院研究員或副研究員者，資格符合欄請註明「符合本系提聘標準」，並請系主任核章。
 If any commissioner on the PhD Progress Report Committee is not a professor, an associate professor, an academician at Academia Sinica, a research fellow at Academia Sinica, or an associate research fellow at Academia Sinica, please fill in the column of "Qualified" with the statement as follows: "Qualified according to the department's standard of appointment." The seal of the director of the department should be affixed to the column of "Qualified."
- 2 請於委員資料備註欄註明指導教授及主持人。Please mark the advisor and the Chairman in the column of "Remark."
- 3 依本系 105.11.01 系務會議決議，博士班進度報告委員 3-5 位(含指導教授及共同指導教授)，生科系支付一次進度報告費用，校內委員每位 1000 元，校外委員每位 1500 元，交通費需檢據核實支付。According to the resolution of the departmental Committee on 105.11.01 of the department, there are 3-5 members (including supervisors and co-advisors) for the progress report Committee. The Department of Life Sciences pays one time progress report fee of NT\$1,000 for each on-campus member and NT\$1,500 for each off-campus member. The transportation fee must be accompanied by a receipt.
- 4 學生於通過資格考之後，於畢業口試前應提一次進度報告。After passing the qualification examination and prior to the oral dissertation defense, students must conduct at least one progress report.
- 5 申請時間：於進度報告一週前填寫申請表向系辦提出申請。Application date: An application must be submitted to the department one week prior to the progress report.
- 6 進行方式：依照一般發表期刊論文之型式，以口頭報告方式進行論文進度報告。Proceeding method: similar to general article publication method, an oral presentation is required to report the progress of the dissertation.
- 7 學生應於進度報告至少一週前將書面報告繳交給各委員。其報告評分結果由委員會列冊簽字，正本交由本系辦公室存檔，影本送指導教授存檔。The student should submit the progress report to each committee member at least one week ahead of time. The result of the presentation will be signed by each committee member. Afterwards, the official document will be sent to the department office for archiving and a copy will be sent to the academic advisor for archiving.

貳、教學單位審查 II. Preliminary Review of the Applicant's Department

報告日期及時間 Examination Date/Time		報告地點 Exam classroom	
指導教授 Thesis Advisor	共同指導教授 Co-Advisor	系辦公室 Department Office Administrator	系主任 Department Chair

簽核順序：指導教授&共同指導教授→系辦公室承辦人→系主任
 Order of Signing: Thesis Advisor & Co-Advisor→Department → Director of the Department